

Umme Aulia Munira

Actively looking for a job to work in quality management system, demand and planning or health and safety sector on policy analysis or data analysis or reliability engineering

Areas of Expertise

Communication	Team player	Quality Management System (ISO 9000 and 10000 series)	Data management (R, Stata), Design of experiment
Good interpersonal skill	Dynamic	Honest and Reliable	Problem solving
Organizational and planning skills	Project management	Able to work in fast paced challenging environment	Microsoft Office package (MS Word, MS Excel), Internet

Contact

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Experience

Research Assistant, University of Alberta Supervisor: Dr. Lianne M. Lefsrud

January 2016 - Present

- Working on a collaborative project of WCB Alberta and OHS Alberta to mitigate workplace incidents
- Analysis of data from WCB Alberta and OHS Alberta to determine how regulation can affect workplace safety

Student Fundraiser Student Calling Program -University of Alberta

May 2017- Present

- Contact alumni across the country to inform them of a variety of fundraising campaigns and seek out donations for the advancement of the University of Alberta and its faculties' priorities

Vice-President Finance, Chemical and Materials Engineering Graduate Students' Association (CMEGSA) University of Alberta

September 2016 - August 2017

Updating the group budget, handling group funds, making regular cash deposits, and approving expenses

GSA Councilor, University of Alberta

September 2016 - August 2017

Represent students in Department of Chemical and Materials Engineering in monthly meetings of Graduate Students' Association to ensure input towards different decision-making processes

Quality Assurance Officer, Nestle Bangladesh Ltd.

January 2015 – December 2016

- Conducted regular sensory sessions and trainings to the panel members and monitoring their performances to ensure product quality
- Investigated consumer complaints and provided the feedbacks, releasing finished product

Volunteer

- Volunteered as a tax reporter in University of Alberta Accounting Club
- Volunteered in Job fair of Department of Chemical Engineering in Bangladesh University of Engineering and Technology
- Volunteered in Chemical festival in Bangladesh University of Engineering and Technology

Education

Masters in Chemical Engineering
Department of Chemical and Materials Engineering
David and Joan Lynch School of Engineering Safety and Risk Management
University of Alberta

January 2016- Present

References

Available upon request